



# Geauga Park District

## Application for Employment

*We consider all applicants for all positions without regard to race, color, religion, creed, gender, national origin, age, disability, marital or veteran status, or any other legally protected status.*

### POSITION APPLYING FOR:

HOW DID YOU LEARN ABOUT US? ☐ ADVERTISEMENT ☐ FRIEND/RELATIVE ☐ WEBSITE ☐ EMPLOYMENT AGENCY ☐ OTHER \_\_\_\_\_

### PERSONAL INFORMATION

LAST NAME:

FIRST NAME:

ADDRESS:

CITY:

STATE:

ZIP CODE:

PHONE:

EMAIL:

Have you ever been employed with us before? ..... ☐ YES ☐ NO

If yes, please provide date (month & year) \_\_\_\_\_

Date you are available to begin work: \_\_\_\_\_

Are you available to work:

☐ Full Time ☐ Part Time ☐ Seasonal ☐ Temporary

Are you currently on lay-off status and ..... ☐ YES ☐ NO  
subject to recall?

Can you travel if the job requires it? ..... ☐ YES ☐ NO

Are you prevented from becoming lawfully ..... ☐ YES ☐ NO  
employed in this country because of visa/  
immigration status? (*Proof of citizenship or  
immigration will be required upon employment.*)

Are you at least 18 years of age? ..... ☐ YES ☐ NO

Are you currently employed? ..... ☐ YES ☐ NO

May we contact your current employer? ..... ☐ YES ☐ NO

### EDUCATION

	NAME & CITY OF SCHOOL	COURSE OF STUDY	YEARS COMPLETED	DIPLOMA / DEGREE
HIGH SCHOOL				
UNDERGRADUATE COLLEGE				
GRADUATE SCHOOL				
OTHER				

Describe any job related training received in the U.S. military.

Describe any specialized training, skills, apprenticeships, and extracurricular activities.

## EMPLOYMENT EXPERIENCE

(List present or most recent experience first)

1 EMPLOYER NAME & ADDRESS	POSITION/TITLE	
	DATE EMPLOYED FROM	DATE EMPLOYED TO
	STARTING SALARY	ENDING SALARY
EMPLOYER PHONE	SUPERVISOR NAME	
REASON FOR LEAVING		
2 EMPLOYER NAME & ADDRESS	POSITION/TITLE	
	DATE EMPLOYED FROM	DATE EMPLOYED TO
	STARTING SALARY	ENDING SALARY
EMPLOYER PHONE	SUPERVISOR NAME	
REASON FOR LEAVING		
3 EMPLOYER NAME & ADDRESS	POSITION/TITLE	
	DATE EMPLOYED FROM	DATE EMPLOYED TO
	STARTING SALARY	ENDING SALARY
EMPLOYER PHONE	SUPERVISOR NAME	
REASON FOR LEAVING		
4 EMPLOYER NAME & ADDRESS	POSITION/TITLE	
	DATE EMPLOYED FROM	DATE EMPLOYED TO
	STARTING SALARY	ENDING SALARY
EMPLOYER PHONE	SUPERVISOR NAME	
REASON FOR LEAVING		

**OTHER QUALIFICATIONS & SPECIALIZED SKILLS**  
(Summarize special job-related skills such as with computers and software, machinery, carpentry, CDL, etc., acquired from employment or other experience)

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RANGER APPLICANTS ONLY—CHECK IF **OPOTA** CERTIFIED ☐

State any additional information you feel may be helpful to us in considering your application

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Do not answer this question unless you have been informed about the requirements of the position for which you are applying: Are you capable of performing in a reasonable manner, with or without a reasonable accommodation, the activities involved in the job or position for which you have applied? A description of the activities involved in such a job or position is attached. ☐ YES ☐ NO

## REFERENCES

NAME/TITLE:

PHONE NUMBER:

ADDRESS:

NAME/TITLE:

PHONE NUMBER:

ADDRESS:

NAME/TITLE:

PHONE NUMBER:

ADDRESS:

List professional, trade, business or civic activities and offices held. You may exclude organizations that indicate race, religion, gender, national origin, disabilities or other protected statuses.

## APPLICANT'S STATEMENT

I certify that answers given herein are true and complete to the best of my knowledge. It is understood and agreed that any misrepresentation by me in this application will be sufficient cause for cancellation of this application and/or separation from Geauga Park District service if I have been employed. Furthermore, I understand that just as I am free to resign at any time, Geauga Park District reserves the right to terminate my employment at any time, with or without cause and without prior notice. I understand that no representative of Geauga Park District has the authority to make assurances to the contrary.

I give Geauga Park District the right to investigate all references and to secure additional information about me, including a driver's license check and background check. I hereby release from liability Geauga Park District and its representatives for seeking such information and all other persons, corporations, or organizations for furnishing such information.

Gauga Park District is an Equal Opportunity Employer. Geauga Park District does not discriminate in employment and no question on this application is used for the purpose of limiting or excluding any applicant's consideration for employment on a basis prohibited by local, state or federal law.

SIGNATURE: \_\_\_\_\_  
(electronic or written)

DATE: \_\_\_\_\_

Print form and mail to: Geauga Park District—Attention Human Resources, 9160 Robinson Road, Chardon, Ohio 44024-9148

Or save as a pdf and email to [gpdjobs@geaugaparkdistrict.org](mailto:gpdjobs@geaugaparkdistrict.org)

Or fax a printed copy to 440-214-3032—Attention Human Resources